



Shepparton Park Bowls Club Inc

Annual General Meeting

Thursday 25th May 2017

Annual General Meeting 2017

Agenda

1. Welcome and Apologies
2. Quorum is 35 members, there is no proxy voting
3. Naming of scrutineers—Brian Hardy, Bill Probst, Leonie Freeman.
4. Confirm minutes of Annual General Meeting held May 25th 2016
5. Receive reports from the Board Directors and Managers
6. Receive and consider the financial statement submitted by the Club in accordance with Section 30(3) of the act.
7. Election of Directors of the Board;
Two year term: Chairman, Deputy Chairman, Treasurer, Male Bowls Director
8. Election of Managers; Bar Manager, Catering Manager, Sponsorship Manager and Social Activities Manager—all one year terms.
9. Transact any other business affecting the interest and welfare of the Club, of which due notice has been given according to the Rules.
10. Election of Auditors.
11. Close of Meeting.

Minutes of Annual General Meeting held 25/5/2016

Present:

Barb Allen, Jeff Anselmi, Graham Ball, Paul Becroft, Ron Brammer, Elaine Brewster, Jim Broadbent, Brenda Brodie, Peter Brodie, Lynton Burkitt, Bev Cahill, Alan Cameron, Ellen Cameron, Bill Chilcott, Noel Coverdale, Peter Cross, John Davy, Don Dickinson, Margot Dobson, Noel Dobson, Glenn Edwards, Leonie Freeman, Val Gibbs, Wes Gibbs, Noel Griffin, Bill Gullick, Brian Hall, Brian Hardy, Stan Hester, Ross Higgins, Flo Holland, Ron Holland, Wendy Holland, Reg Jeffery, Margaret Keen, Bob Kleinitz, Barry Laws, Glenice Mawson, Denis McGurgan, Pam McGurgan, Norm Mitchelmore, Marie Nelson, Anne O'Donoghue, Vince Page, Dennis Paul, Ray Phillips, Kaye Pyke-Fernando, Shirley Raglus, Jim Shanahan, Graeme Sinclair, Bob Smith, Dennis Smyth, Max Steigenberger, Margaret Stibbard, Milton Stibbard, Margaret Thorne, Robert Thorne, Sandra Wallace, Josh Warren, Paul Warren.

Apologies:

Betty Bicknell, Ailsa Cook, Jim Cook, Doug Freeman, Dave Hardie, Jenni Hill, Ray Hill, Marie Kleinitz, Lloyd Mawson, Ben O'Donoghue, Alby Rodda, June Rodda, Bill Sinclair, Shirley Sinclair, Moira Smith, Marg Smyth, Frank Watson.

These were accepted on the motion of Rob Thorne and Pam McGurgan.

Welcome:

The Chairman welcomed members in attendance, and advised that a quorum had been achieved.

Scrutineers:

The Chairman advised that Marie Nelson, Max Steigenberger and Norm Mitchelmore would act as scrutineers for the election.

Minutes of Annual Meeting held 25/5/2016:

These were accepted as a true and accurate record on the motion of Barb Allen and Bev Cahill.

Reports:

These were distributed with the meeting agenda, and were accepted on a motion from Jim Campbell and Wendy Holland.

Treasurer's Report:

This was accepted on a motion from Marg Stibbard and Ross Higgins.

Election of Directors:

<u>Position</u>	<u>Nominee</u>	<u>Nominator</u>	<u>Seconded by</u>
Chairman	Stan Hester	Bill Chilcott	Marg Stibbard
Deputy Chairman	Wes Gibbs	Alan Doble	Di Hands
Secretary	Bill Gullick	Jim Shanahan	Jenni Hill
Treasurer	Marg Thorne	Val Gibbs	Paul Warren
Greens Director	Ray Phillips	Jim Shanahan	Marg Keen
Membership Director	Paul Warren	Bev Cahill	Ray Phillips
Female Bowls Director	Marg Stibbard	Bev Cahill	Sandra Wallace
Male Bowls Director	Graham Ball	Ray Phillips	Paul Warren

As there was only one nomination for each position, the Chairman declared all to be elected.

Election of Managers:

<u>Position</u>	<u>Nominee</u>	<u>Nominator</u>	<u>Seconded by</u>
Bar Manager	Frank Watson	Bill Chilcott	Brian Hall
	Glen Edwards	Ray Phillips	Bev Cahill
Catering Manager	Marg Keen	Bev Cahill	Shirley Raglus
Social Activities Manager	Nil		
Sponsorship Manager	Kelvin Rogash	Paul Warren	Ray Phillips

As there was only one nomination for each of the positions of Catering Manager and Sponsorship Manager, the Chairman declared the nominees elected.

As there were two nominations for the position of Bar Manager, a vote was required and the Chairman asked members present to complete their ballot papers. The successful nominee was Glenn Edwards, and the Chairman declared him elected.

As there was no nomination for Social Activities Manager, the Chairman asked members to consider the position and speak to him if they might be able to undertake the role.

Following the election the Chairman congratulated those elected and thanked them for offering their services to the Club for the next year.

The Chairman then moved a vote of thanks to Ray Phillips for his efforts over the past six years in the role of Green Keeper, and to Jim Shanahan for his efforts in the roles of Secretary and Treasurer over many years. This was carried by acclamation.

Election of Auditors:

Metzke and Allen were elected as auditors for the next year on the motion of Ray Phillips and Marg Thorne.

Close of meeting:

The Chairman then thanked members for their attendance and attention and declared the meeting closed.

The Meeting closed at 8.10pm.

Reports from Board Directors and Bowls Committee

Chairman—Stan Hester

I have pleasure in presenting my report for season 2016-2017.

Highlights

- Change in Pennant structure back to 18 rounds.
- Another successful Victorian Open.
- 2 premierships for Mid-Week Pennant.
- 2 premierships for Saturday Pennant.

Strategic Business Plan—This plan among other things sets out our Vision Statement and Mission Statement for the future. It also set out the aims and objectives that the Board considers are necessary for the future of the Club. The Business Plan also sets the Core Values that the Club is committed to and the aims which the Club needs to focus upon. It sets out the main portfolio areas such as Finance, Membership, Greens/Facilities, Bowls and Administration. The Board continues to monitor the basis of the Plan so as to achieve the objectives necessary to support the future of the Club. The year has seen some progress in its efforts to implement some of these objectives.

Finance– This year the Club is pleased to report a surplus of \$12,375.92 which your Board considers is very satisfactory considering we had the expense of having to pay a Green Keeper (\$35,000). The Bar showed a profit of \$39,039.86 on an increased turnover but with a much higher profit margin. Sponsorship monies are continuing to be very hard to obtain in the current environment and we thank those sponsors who have continued to support our Club. The Victorian Open although well attended did not yield as much income as in past years but we were fortunate to have some of the Teacher’s Games held at our Club. This event raised a considerable amount of income from green fees, catering and Bar takings. At the end of the year our total funds amounted to \$289,021.77 of which \$132,916.51 has been allocated to the Mat replacement account.

Membership—Like all sporting bodies we see a decline in overall membership. Bowls Victoria reports that there has been a fall of about 15% in membership during the past year. Our membership dropped by only 10 this year but with an ever increasing ageing of our current members we need to strive harder to find and bring in younger persons to the sport so as to maintain our membership.

Greens/Facilities– Our greens were under the care of our Greens Keeper and there is some doubt as to whether this has been successful due to the inability of the Greens Keeper to carry out work required by this Greens Director at the appropriate time. This made the work of the Greens Director very difficult and frustrating at times. However the Greens Director was well supported by his band of volunteers. These consisted of Murray Phillips, Graeme Sinclair, Lynton Burkitt, Bill Probst, Glen Edwards, Rob Thorn, Ron Holland, Ken Martyn and Leonie Freeman. To all of these people we say a big thank you as without your support our greens would not have been as they are today.

The Board was informed by Ray Phillips that he would not be seeking re-election as Greens Director. The Board is very grateful for the work done by Ray over many years and his knowledge and advice will be sorely missed. The Board needs to look at the position of Greens Keeper as the current contract will expire at the end of next season.

Bowls– The decision to change the Pennant Season back to 18 rounds was a clear decision that our members accepted following changes over the past years. The Pennant Season resulted in two premierships in both Mid-Week and Week-end. Over the year the normal events and competitions have continued but less numbers were entered in Club events. We would encourage more members to enter these events not only to make them more competitive but also to give members an opportunity to test their skills against other members. These events give members the opportunity to participate and enjoy the company of fellow members and visitors. The Bowls Committee is to be congratulated on their work to see that the bowls program was enjoyed by all members.

Charity– The Club has long been a supporter of helping others and this year the Annual Charity Day was no exception. With great support from local business, and members, the Committee under the leadership of David Slingo raised an amount of \$6,177 which was given to Shepparton Food Share. In addition an amount of \$629.00 was donated from the “Policeman’s Hat” to GV Hospice and \$180.00 was donated to the Salvation Army.

Thanks– The Board wishes to place on record the valued work given by many members to support the various Committees and Sub-Committees and to those who have volunteered their time to assist the Club. These efforts are greatly appreciated and without these members the Club would not be able to function as efficiently as it does.

To my Deputy Chairman, Wes Gibbs, I say thank you for all of the work you have overseen and done to maintain the facilities of the Club during my protracted period of absence due to my cancer treatment.

My thanks also go to our Board Secretary, Bill Gullick, and Treasurer, Margaret Thorne who have provided the Board with detailed and comprehensive information that has assisted the Board to carry out its work.

To Ray Phillips and Graham Ball, who did not seek re-election, we say thanks for your efforts and contributions during your stay on the Board.

We look forward to another year where success continues on the greens but that will be difficult financially due to increasing costs and having to pay for a Green Keeper. The Board will continue to manage the affairs of the Club in the best interests of its members.

Stan Hester
Chair Person

Deputy Chairman—Wes Gibbs

Everything went quite smoothly for the year. There is always the general maintenance of lights, door locks, fridges, etc.

Air bubbles on the floor were a concern for the indoor bowlers. Shepparton Carpet Court attended to these and hopefully they will not reoccur too quickly.

The replacement of the lighting in the complex with all LED lighting being costed and looked into. There is no decision on the replacement at this stage. Portable scaffolding has been purchased. This will allow safety when replacing and cleaning the lights on the Rose Green.

The Western side of the Rose Green will be closed in with shade cloth. This will stop the sun glaring in towards evening on the green.

All the air conditioners have been checked and serviced.

Greater Shepparton City Council has been contacted and attended to leaks in the roof (they are responsible for the structural maintenance of the building).

The biggest problem facing the club is how to deal with the birds that are camping under the roof of the Rose Green. Their droppings on the indoor carpet is a real concern.

I would like to thank all members who assisted me in anyway during the year. It makes my job so much easier.

Wesley Gibbs
Deputy Chairperson

Secretary– Bill Gullick

It is my pleasure to present my first report on the activities of the Board. The Board has met on a monthly basis, with several impromptu meetings called to attend to pressing matters. All Board members have been very regular in their attendance, and, have always acted with the best interests of the Club at heart.

Having experienced the complexities of my job, and observed the amount of work involved in the Treasurer, Marg Thorne's job, I believe the Club owes Jim Shanahan a huge vote of thanks for having done both jobs for 10 years. Thank you Jim.

There have been many, and varied, tasks for the Board to deal with during the past year and I have listed some of these below, in no particular order.

- The classification of our kitchen was sorted out with the Shepparton Council.
- The kitchen was professionally cleaned.
- The Rose Green roof leaks were fixed, club doors and gate locks attended to, and, even some graffiti removed from the men's toilet. This occurred during the Victorian Open!!!
- We conducted a seminar to educate our members regarding the changes to the Age Pension. Unfortunately, only 6 members attended.
- The President and Secretary attended the 50th anniversary of the Mooroopna Golf Bowls Club.
- We eventually had our solar system audited and the panels cleaned, as we did not believe that it was performing satisfactorily. The cleaning resulted in a 15% improvement in performance.
- Following the Victorian Open we were advised, by the official umpires that some of our umpiring equipment was outdated. New equipment was purchased.
- Had our air conditioners serviced, and, new belts fitted.
- Upgraded the Club's first aid kits to the latest standard.
- Gained Bowlers arm approvals for an increasing number of our members.
- Lodged an expression of interest to conduct the RSL National Bowls Carnival in 2019.

- Work is continuing to update our Sponsors Board. The large board, with out of date information, will be replaced by a smaller board.
- Approved the purchase of 2 hand sanitisers. These will be placed at the doors to help prevent the transmission of colds and flu.
- We have purchased portable scaffolding to enable safe cleaning of the lights on the Rose Green.
- We are arranging for the NBN to be installed at the Club.
- Unfortunately the Board has been called on to resolve several complaints / disputes and these have been settled amicably in line with the Club's Constitution.
- Following what could only be called a schemozzle, at Saturday Pennant, we have a new weather station to monitor very hot weather. The box is locked and the key will only be available to the relevant Team Managers. Many thanks to Rob Thorne for building a great weather box.
- Telstra have applied to build a 40metre high telecommunications tower, and associated infrastructure, outside our back fence. We have met with Council and lodged our objection .
- Another Teachers games—we only had 1 day, and a second day when rain intervened. A good event for the Club but the last one for the time being. Once again a great effort from all members involved.
- We are continuing to investigate the installation of LED lights on the Rose Green, and, in the Clubhouse. We have received 2 widely varying quotes, and we continue to seek more information regarding prices and Government schemes and grants to cover the substantial cost.
- A number of meetings and discussions held to attempt to ensure that our grass greens are maintained and improved going forward.
- And last, but not least, BIRDS,BIRDS,BIRDS, the bane of our lives.The Board has given approval to infill the 7 openings in the West side of the Rose Green with shadecloth. We hope that this will disrupt the bird's flight path and break their habit of flying into the undercover green. We applied for a grant but this was unsuccessful.

The Victorian Open was once again a great success with close to 1500 bowlers competing here, and, at many other district clubs. Once again a fantastic effort from our wonderful volunteers, organisers/announcers, greens staff, catering ladies, BBQ experts, markers, umpires and scoreboard attendants. We are again contracted for the Open in November 2017, but, any ongoing commitment beyond that date will require serious consideration by the Club.

We have a number of challenges to face in the coming years. Not the least of these is our declining membership numbers. If members have any family, friends or neighbours who may be looking for a sport to take up please bring them along to our wonderful club to enjoy a game of bowls. We need to build our numbers to ensure the continuing viability of our club.

Male Bowls Director—Graham Ball

To my mind this summer season of bowls has been a wonderful success. I have seen many people support our club in many ways, from the front gate to the back, on the greens to around the greens. Let me start with the ladies: Our Catering Committee and Volunteers, led by Marg Keen, have been brilliant, most days there is someone in the kitchen preparing food for the bowlers to enjoy, with special events such as the Vic. Open, Charity days, 5 a side days, just to name a few, the food has been top class. We owe you all a huge debt of thanks.

Our Social Committee have tried hard to provide functions for the entertainment of all. Bev Cahill with Robyn MacFadyen and helpers have worked tirelessly to create good will and harmony in our club.

Saturday meals introduced by Margaret Thorne has been of great benefit to the Saturday bowlers. Well done all.

Many thanks to our Bar Manager, Glenn and volunteers who have done a great job keeping all refreshed in what can be a demanding job at times. Cheers!

It is a huge job to plan a bowls season, and credit must go to Ross and the Match Committee who have spent countless hours planning and organising club events, while trying to get us all to complete games on time. Well Done! When you look at other committee's such as Major Events, Tournaments, 60's and Over, Winter Bowls, Charity Day and of course Midweek and Saturday Pennant, special mention and gratitude should go to the members of these committees who have worked tirelessly to ensure the club functions for the enjoyment of all. David Slingo who is retiring from Charity Day after many years deserves our appreciation. What a great effort to raise over \$6000 for Food Share this year. Terrific work David!

Thank you to our Selection Committee and Mark Ryan for doing an unbelievable job in preparing our Pennant Bowlers and getting them prepared each week. It makes the task of selection so much harder when at times there have been 14 or more players unavailable.

Everyone knows we have had problems with our greens this season. We were in danger of losing them at Christmas due to unforeseen circumstances. Thankfully Rob Thorne and members of the Greens Committee came to the rescue just in time. Our Green Keeper has needed a lot of guidance and support to get the greens where they are today, and now have been rated highly by the GVBD Match Committee.

Also this committee has waged war against the birds on Rose Green. We just can't thank this committee enough for what they have done and continue to do, to keep the greens in beautiful condition.

Another group of members sometimes overlooked are those who give up their time to help to maintain our building, which is a fantastic facility.

Bowls also would not be able to operate without our Accredited Umpires, Markers and Measurers, so thank you all. Also our Accredited Coaches who add huge value to our club and are freely giving of their time and knowledge to others who have sought to improve their bowls, perhaps we can benefit from them even more, by having a more formal inclusive plan in the future. Thank you!

Sponsorship is a vital part of any sporting organisation and special thanks must go to Kelvin Rogash for what he has achieved for our benefit this year. Well done Kelvin!

We should acknowledge our Pennant Teams who featured in the Finals this year. We have four teams in Midweek Bowls and five teams in Weekend Bowls of which six teams played finals.

Three teams just missed out, resulting in five teams playing in Grand Finals with four teams being successful, that by any measure is a fantastic result. That means eighty eight players played finals.

That is a wonderful effort.

To those players who represented our club in the GVBD events, and other events throughout the year, thank you.

Lastly (but not least) I would like to acknowledge and thank Bowls Co-chairperson Marg Stibbard and Bowls Secretary Leonie Freeman for their tireless work and positive contribution to our club this year.

Graham Ball

Bowls Director

Female Bowls Director—Marg Stibbard

It has been a pleasure working with Graham Ball our Bowls Committee Chairman over the past year. The Tournaments that have been run by Sandra Wallace and Wes Gibbs have been very successful. Along with Wendy Holland, we have run Friday Ladies Pairs, our ultimate aim is for this to hopefully, be as successful as the Thursday 2X2 , which most of the year has a waiting list.

We are encouraged by the ladies who play on Fridays, especially the new bowlers who have been helped by the more experienced bowlers. Some of these bowlers played pennant last season and we certainly welcome them to our Club.

We would like to thank Rob Thorne who always sets up the green for us on the Fridays.

I must give a big thank you to Leonie Freeman our Bowls Secretary, her help has been invaluable. We have held informal meetings for anyone who would like to come and thank you to those people who attended and gave your input.

The Ladies held a Christmas lunch, following the Pairs Championships, where we raised \$180.00 Through a raffle and gave donations to the Salvation Army for Children Charity.

Many thanks to all members for your help throughout the year.

Marg Stibbard

Vice Bowls Director

Membership Director—Paul Warren

Membership Report 2016-17

Male 113

Female 59

Total Affiliated 172

Life Members 2

Social Members 63

Total combined membership of 237

8 New members

5 Members transferred to other clubs

10 Members did not renew membership 4 Passed away

Full membership numbers fell by 10 while this is a decline from last season there are varying factors, 13 members from last season did not renew their memberships due to age, illness or just having a spell or leaving the area, 6 members transferred to other clubs, we had 3 of our members pass away.

We had 10 new members join us as full members for this season.

With Social memberships also there was a change an increase of 15 for this season this much to do with the offering of free first year membership which show that this was a success and hopeful some of these members will move on and become full members in the future.

There were fewer people participating in our Wednesday night pennant which can be very year by year.

In addition the club has played host to numerous corporate groups who have held social events at the club over the past twelve months. In this area the club recognises the significant effort from those members of the club that helped out on these occasions.

Finally I would like to thank all those who regularly assisted our attempts to attract new members over the past year and with the success the club has had again with Midweek and Saturday pennant in the past season it will encourage more people to join our club.

Regards

Paul Warren

Membership Director

Greens Director—Ray Phillips

Ray has resigned as our Greens Director and did not wish to submit a report. Ray has been a wonderful servant of the Club, over many years. We hope to see Ray around the greens again, in the not too distant future.

Catering Manager—Marg Keen

We have had a busy and rewarding year catering for the many tournaments and activities at our Club. Feed-back has been positive and appreciative of our work.

The Vic. Open was “full on” and very, very successful and we look forward to participating over many years to come.

Unfortunately, we have had a few sad moments to cater for, but the families of our past members were most appreciative.

I would like to thank my Committee for their great job, nothing was too difficult for the girls and they always came into the kitchen with smiling faces. Their work load was extensive and they handled it with ease. Well Done Girls! I would also like to thank those who participated in the Weekly Roster your efforts were greatly appreciated by all.

Whenever I required extra people to work, or make cakes and slices, they came to the party without question. Thank-you Everyone.

Margaret Keen
Catering Chair

Social Activities Manager—Bev Cahill

I would like to thank everyone who came to the Friday Night Happy Hours. It has been a popular night in the past for a get together, a catch up, a talk and trying to win on the spinning wheel. Unfortunately Happy Hour may have come to an end. Getting members to come 2 nights in a row is very hard especially when members can have tea cooked for them after bowls on Saturday nights.

Chicken and Salad nights were still great and thanks to all who helped out and to Rob Hands who tested our brain with some Trivia. A big thank you to Robyn and Hugh Mac Fadyen for being there the whole season. Robyn is a great worker who does a lot behind the scenes we don't all hear about. To Josh Warren thank you, he is the best ticket seller we have had, both Friday nights and Chicken and Salad nights.

Kelvin Rogash was the person who did the hard work in obtaining all the vouchers that were given out to members. Thank You.

Although the Social Club did not make a huge profit we did not run at a loss. I do hope the Social Club can continue as I do believe every club needs one. I wish them all the best and thank you to all.

Bev Cahill
Social Activities Manager

Bar Manager—Glenn Edwards

Our Bar Manager, Glenn, has been on holidays and we were unable to obtain a report from Glenn. The Board are extremely satisfied with the performance of the Bar under Glenn's management. The Bar has shown a profit increase of \$10,740 over last year, and, on reasonably similar turnover. Stock control has been excellent, and, stock on hand at all times is sufficient for our immediate needs.

Sponsorship Manager—Kelvin Rogash

Once again it is good to see the support given to the Club by our sponsors. Some sponsors see their benefit coming from the increased number of customers through their business while others see their contribution as a way of supporting an active and enthusiastic club. To this end it is good when we hear of members supporting these businesses.

Our sponsorship comes in a variety of forms but whether it is money paid directly to the Club for event sponsorship, money directed to particular uses, the offer of services to be used by the Club, or the provision of vouchers as prizes they are all welcome and help keep the Club financially sound.

Although we have had a couple of companies who chose not to sponsor this year we did gain a new sponsor in Shepparton Fresh Baked Foods and the revamped Mooroopna H Hardware. I would like to say thank you to all our valued sponsors for the year who between them have contributed over \$16,000 to support our Club.

Please support our valued sponsors as listed below:-

SPC Ardmona Factory Sales	Merritt Funeral Services
Aspect Sportswear	Lifestyle Communities
Retzos Group (KFC)	Kensington Gardens
Shepparton News	Country Healthcare
Shepparton Carpet Court	Professionals Real Estate
PlastaMasta Knauf	John Anderson Pharmacy
Peppermill Inn	Kruegers Fine Meats
GV Engineering	Shepparton Fresh Baked Foods
Mawson's Supermix	GMCU
Central Tyre Service	KC Bowls
Flanagan & Reed Real Estate	Bush's Blinds & Decor
Mooroopna Hardware	Mooroopna Pizzeria & Wine Bar

Plus the many other businesses who supported our Charity Day.

Election of Directors

Election of Board of Managers

Position	Nominee	Nominator	Seconded by
Chairman	Wes Gibbs	Marg. Thorne	Bill Gullick
Deputy Chairman	Jim Shanahan Joy O'Donnell	John Davy Brian Hall	Brian Hardy Doug Freeman
Treasurer	Marg Thorne	Wes Gibbs	Marg Stibbard
Male Bowls Director	Greg Williamson	Bill Gullick	Ron Holland

Election of Managers

Position	Nominee	Nominator	Seconded by
Bar Manager	Nil		
Catering Manager	Margaret Keen	Bev Cahill	Marg Stibbard
Social Activities Manager	Nil		
Sponsorship Manager	Nil		